



**Carpenter/Robbins**

**Commercial Real Estate, Inc.**

## **Commercial Real Estate – Government Leasing Specialist-Not your typical real estate job**

Carpenter/Robbins Commercial Real Estate, Inc is an established firm which represents the interests of Government agencies in the Western United States and the U.S. Veterans Administration across the country.

The Mission: To be the leading real estate advocate for government

Representing users of real estate in their pursuits to lease, acquire and dispose of real estate assets is a passion for all of us. We take great pride in avoiding the representational conflicts of interest that most commercial real estate companies pretend they don't have.

Historically, candidates for this position have come from backgrounds in these various areas: Government Leasing, Commercial Real Estate Property Management, Commercial Leasing Experience, or Construction and/or Real Estate Project Management

The Qualifications:

Minimum three years of Commercial Real Estate experience

A current California Real Estate license is a plus, but not a requirement

Highly ethical

Strong writing skills

Comfortable in the role as a "problem solver"

Proactive

Demonstrated ability to develop and maintain long term business relationships

Ability to contribute to and be part of a team environment

Ability to make and support commitments

Ability to travel

Candidate Profile:

We are looking for an individual who wants a challenging and highly worthwhile way to spend their business time each day. This woman or man values a small, cooperative, collegial firm in which the associates work together to accomplish common goals for our clients.

The History:

We formed Carpenter/Robbins Commercial Real Estate, Inc. in 1998 to provide real estate services to our business neighbors in the San Francisco Bay Area and in the Western United States for our government clients. Our services are not transaction oriented, but rather we have positioned the firm as a commercial real estate resource to key real estate decision makers.



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**The Job:**

Duties include becoming a team member with senior Government leasing specialists pursuing commercial lease transactions. The job functions will include, but not be limited to: researching market and building data, leading client market tours, abstracting offers, generating lease documents and other contracts, overseeing construction administration, scheduling appointments and following-up on particular negotiating items, and acting as a liaison between Government representatives and landlords. Other job related functions may be required as needed.

Background check will be required due to Government work.

This is a commission based position.

Please forward a resume to:

Alyce Rados, President

arados@crcre.com