

Commercial Real Estate leasing ~ Not your typical real estate job
Salaried position representing US Government

Job Description:

Duties include being a member of a team with three senior Government leasing specialists performing leasing transactions. This is an opportunity to break into a dynamic firm with an established track record and long term contracts to provide services. This is a career position for the right person with strong upside potential.

The job functions will include, but not be limited to: market and building research, perform client market tours, request offers, abstracting offers, lease document generation, construction administration, scheduling appointments and follow-up on particular negotiating items, facilitator between Government representative and landlords. Other job related functions may be required as needed.

Requirements:

Strong preferences for experience in government leasing and/or management.

Minimum three years of Commercial Real Estate experience, prefer at least one year with a government entity.

Highly ethical, detail oriented

Demonstrated ability to develop and maintain long term business relationships

Ability to contribute to and be part of a team environment

Ability to participate in light travel

A current California Real Estate license

Candidate Profile:

Candidates with backgrounds that have been successful include those with office building property management, government contracting, law and/or process management experience.

The History:

Carpenter/Robbins Commercial Real Estate, Inc is an established firm which has represented Government agencies in the Western United States for the past 15 years. The firm has current contracts with the Postal Service, General Services Administration, and Veterans Administration. Due to growth in business, we need to add an additional person.

We formed Carpenter/Robbins Commercial Real Estate, Inc. in 1993 to provide real estate services to our business neighbors in the San Francisco Bay Area and in the Western United States for our government clients. Our services are not transaction oriented, but rather we have positioned the firm as a commercial real estate resource to key real estate decision makers.

The Philosophy:

We specialize in relocating government entities who want someone to find them just the right space, at the right price, and minimize the hassles.

Representing users of real estate in their pursuits to lease, acquire and dispose of real estate assets is a passion for all of us. We take great pride in avoiding the representational conflicts of interest that most commercial real estate companies pretend they don't have.

Historically, candidates for this position have come from backgrounds in these various areas: Commercial Real Estate Property Management, Commercial Leasing Experience or Government Leasing and have assisted the Government with real estate transactions while working in one of these industries.

Carpenter/Robbins Commercial Real Estate, Inc. is an Equal Opportunity Employer.